SELECT HOMES
REAL ESTATE & PROPERTY MANAGEMENT

4195 Chino Hills Pkwy #303
Chino Hills, CA 91709
Tel: 951-377-7733

rentals@select-homes.net

Automated ACH Bank Draft Payment Enrollment

1. Complete and sign this enrollment form
2. Return it to Select Homes with a copy of a voided or cancelled check. If you do not have physical checks, you can send a printout from your banking institution including the name(s) on the account, routing number, and account number.

Contact Information

First Name		Last Name	
Home Phone #		Cell Phone #	
Social Security #		Driver's License #	
Email Address			
Home Address			

Bank Account Information

Routing Number	
Account Number	
Account Type	◯ Checking ◯ Savings

Sample Check

SELECT HOMES
REAL ESTATE & PROPERTY MANAGEMENT

4195 Chino Hills Pkwy #303
Chino Hills, CA 91709
Tel: 951-377-7733
rentals@select-homes.net

One-Time Payment		
◯ One-Time Payment	Payment to be requested via www.select-homes.net	Convenience Fee: $ 2.00 will be added

Recurring Payments: Authorized Amount of Each Debit		
◯ Auto-Recurring Payment	** Amount of Payment: $ _____	Convenience Fee: Waived
** Start Date: _____	Payment Frequency: Monthly	◯ Payment Day: 1st of month ◯ Other: _____

I authorize Select Homes Real Estate & Property Management ("Select Homes") to initiate debit entries for payment of rent, associated fees, and for the payment of other tenant charges associated to Tenant's Lease each month, and if necessary, to initiate credit entries and adjustments for any debit entries in error to my bank account at the financial institution named above. This authority is to remain in force and effect until Select Homes has received written notification from me of its termination, in such time and manner as to afford Select Homes, its ACH processors and the financial institution a reasonable opportunity to act upon it. Any revocation of Select Homes' authority to initiate credits to My Bank Account will not affect Select Homes' right to initiate debits to My Bank Account to correct or adjust a credit processed before my revocation of authority has become effective. I also hereby warrant to Select Homes that I have full legal authority to authorize ACH credit and debit transactions to the account listed above.

I understand and agree that by creating a one-time ACH transaction, I will be charged a $2.00 per transaction convenience fee, which will be added to my Tenant Ledger and Account Balance. I further understand and agree that by creating recurring ACH transactions, the $2.00 per month convenience fee will be waived. Payments scheduled for a Saturday, Sunday or National Holiday will be scheduled for the next business day.

I agree that I will notify Select Homes at least fifteen [15] days in advance of a revocation of an authorization, or the changing of bank accounts, or any other action that could result in an NSF or ACH return from my bank. I agree to pay, and further, shall be liable for any Return Fees associated with insufficient funds or the revocation of authorization if my notice is insufficient to allow Select Homes, its ACH processors and the financial institution to act upon such revocation.

☐ Initials

** Upon execution (in which all Parties have signed) of a new Residential Lease or Month-to-Month Rental Agreement, or Extension of Lease in which the Rent and/or Security Deposit amount has changed, I authorize Select Homes to initiate debit entries for the new rent price and/or additional security deposit due that was agreed upon in an Executed agreement.

_____ Signature

_____ Date

For inquiries, questions or cancellation/revocation of enrollment, please contact:
Kelly Black, Broker, DRE# 01893385
rentals@select-homes.net (951) 377-7730